

## WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

June 27, 2011 7:00 PM

Members Present: Steve Blake (Chairman), Pat Inderwish, Bob Monk, Richard Shaw

Members Absent:

Guests:

### **Minutes to Approve**

- Motion Originator: Richard Shaw
- Motion Description: Approve minutes for April 18, 2011 meeting
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved (Richard Shaw abstained)

### **Treasure's Report**

Bob has made four deposits into the field revolving account (totaling \$2,460) and seven deposits into the recreation account (totaling \$3,460). The balances of the accounts are \$18,826 in the field, \$7,129 in the recreation and \$4,476 in the Pride Park. The bills to be paid and deposits made are not reflected in the balances.

There are 11 high school students who have not paid the \$20.00 fee. Richard stated that a number of the students are on the free lunch program. The board discussed (at their last meeting) whether to waive the fees to these students, and the board is not waiving the \$20.00 fee. Steve suggested that the board revise the facility request form to make it clear that the fee collection is the responsibility of the requestor. Richard stated that the board did not want to assess a fee to another municipal department. Pat explained that the fee is to the parent of the child and that the user groups are responsible for the collection of the fee. Pat stated that he has had numerous discussions with the Town Administrator regarding generating invoices thru the town and collections being done by the Town Treasurer's office. Bob stated that a cut-off date needs to be set for payment of the fee and if the fee is not paid then the individual does not play. This has not been enforced in the past. Richard stated that the reality is that some of the parents will delay paying the fee and that the board is not finding out until mid or late season. Steve will speak to the Town Administrator regarding the matter. Pat stated that the board needs to be careful not to set precedence.

### **Facility Requests**

The board reviewed and discussed the usage requests submitted by the West Boylston Youth Soccer (summer and fall). Pat noted that the outfield of the Sr. Baseball Field is in poor condition and needs to be repaired. Richard questioned whether it is necessary for use of the outfield at the start of the season (Aug 1<sup>st</sup>). The area is used by the youngest players and the board discussed if and where they could be moved to. Pat stated that the new DPW Director starts this week and Pat will talk to him about getting a scope of work of what needs to be done and obtain pricing.

- Motion Originator: Pat Inderwish
- Motion Description: To approve WB Youth Soccer usage requests as submitted, with the amendment of use of the Sr. Baseball Field to begin Sept 5<sup>th</sup>.
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Mark Baldi has sent an email to Steve regarding the need to hold Aug 7<sup>th</sup> concert on the rain date (Aug 8<sup>th</sup>).

The board has not received payment from Best Soccer, for the clinics he has scheduled to begin July 11<sup>th</sup> and Aug 1<sup>st</sup>. Bob will contact Paul Mumby and inform him that he needs to submit the roster, check and insurance certificate by July 5<sup>th</sup>.

There was a huge response to the children's tennis classes and Jen would like to run another session (Aug 3-5). The fee would be \$55.00 w/ \$5.00 going to the board. Pat would like to see an increase in the amount that goes to the board.

- Motion Originator: Pat Inderwish
- Motion Description: To approve the additional tennis classes.
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved (Richard Shaw was not present).

### **Parks Facilities Committee Update**

Pat reported that the final inspection of the Goodale Court project is scheduled for next week. The OEM and manuals should be turned over next week. Pat stated that individuals have been thrown off the courts for use other than tennis and basketball. Pat noted that there has been an issue with trash on the Little League fields. The board discussed the matter that the DPW dumpster is always full. This needs to be addressed by the new DPW Director.

Pat stated that \$10,000 to \$15,000 is needed for preliminary design work for the pine grove. The Parks Facility Committee has a meeting coming up and future projects will be discussed.

### **Parking Agreement**

Pat is still in discussion with the School Superintendent regarding the parking agreement. Richard stated that at this time, that side of the parking lot is not needed.

### **Bills to Approve**

- Motion Originator: Bob Monk
- Motion Description: To approve payment of Connor Sign invoice / \$935.00.
- Motion Seconded: Richard Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved
  
- Motion Originator: Bob Monk
- Motion Description: To approve payment of Moffett Turf invoice / \$53.64.
- Motion Seconded: Richard Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved
  
- Motion Originator: Richard Shaw
- Motion Description: To approve payment of O'Brien&Sons invoice / \$34.00(Pride Park).
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Maki Supply invoice / \$27.89.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of United Site Services invoices / \$ 480.00.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Maki invoice / \$27.89.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of WB Light Dept invoice / \$ 517.98.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Rocky's Hardware invoice / \$395.82.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Jerry's Hardware invoice / \$33.92.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Carquest invoice / \$35.30.
  - Motion Seconded: Bob Monk
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved
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- Motion Originator: Pat Inderwish
  - Motion Description: To approve payment of Worcester County Tennis invoice / \$1890.
  - Motion Seconded: Richard Shaw
  - Motion Discussion:
  - Motion Approvers/Disapprovers: All Approved

Invoice from Dean Electrical was forwarded to the Town Administrator's office for payment.

**Parks Facilities/Maintenance Items**

The pitching mound at Mixer has not been constructed. The grub treatments have been done. The flagpole for Goodale Park, the poison ivy treatment and full trash barrels are matters to for the new DPW Director to address. The bleachers for the All-Purpose Field have been ordered. Lynne is obtaining pricing to purchase the shingles for the summer house. The mulch has been put down at Pride Park. The replacement fasteners have been received, but have not been installed.

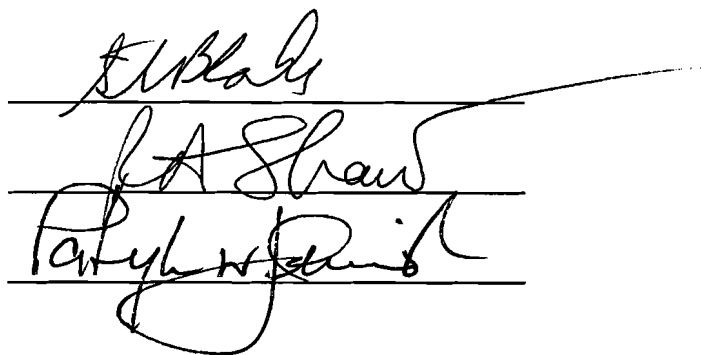
The board discussed the need for signs to address dog waste. Pat suggested metal signs and larger than the ones that are used in the cemetery. Pat also suggested the board look at purchasing the signs thru Worcester's DPW sign. Steve will check with Connor Sign regarding the costs for signs. Pat Crowley has requested signs be put up at the courts to post not to walk thru tennis courts (while they are in use). Pat will work on wording for the additional sign.

**Recreation Organization Plan**

The Town Administrator has prepared a Recreation Organization Plan. Steve has asked the board members to review the plan, to be discussed at the next meeting.

Next Meeting: July 25, 2011 7:00 PM

- Motion Originator: Bob Monk
- Motion Description: To adjourn / 9:00 PM
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved



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DATE: 9/26/2011